

# How to Use my DVR (Digital Video Recorder)



## TV on Your Terms

Between going to work, chasing the kids, running errands, hitting the gym, and cheering on your favorite teams, you may think watching your favorite TV shows is difficult to fit into your schedule. Think again.

With your Digital Video Recorder (DVR), you can easily record the programs you want to watch and then view them whenever it's convenient for you. Plus, a DVR lets you pause, rewind, and replay the action during live TV.

You have three video streams to record and watch on your main DVR box. You can watch one channel and record two shows or record one and watch two recordings in your home.

## Using Your Whole DVR

### Record Live TV

Record the show you are watching by pressing the Record button. The show will be recorded until it is scheduled to finish. To manually stop the recording before it is scheduled to finish, press **Stop**.

### Record From Guide

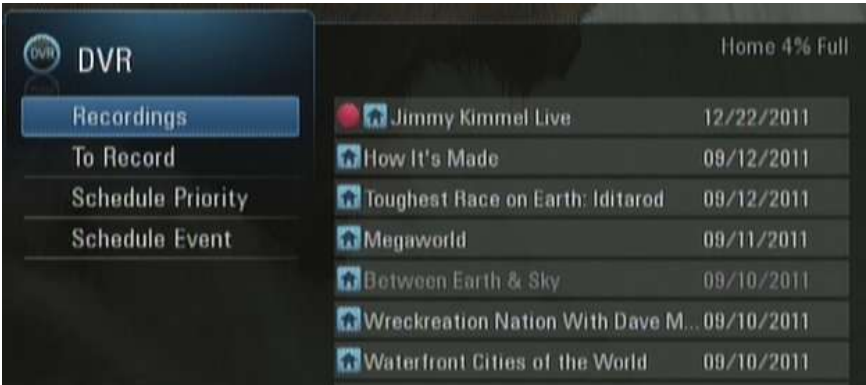
Use the **Guide** to navigate to the show you want to record. Press the **Record** button on your remote control to record the show.

### Record By Search

- a) Navigate to the **Menubar** by pressing the **Menu** button, highlighting the **Search** icon, and pressing **OK**.
- b) Press **OK** again to launch the on-screen keyboard and enter the first four letters of a show's title. Press **Done**.
- c) Arrow **Down** and highlight **Search Guide** and press **OK**. Select **Extended** and press **OK**.
- d) Navigate to the program you want to record, highlight it, and press **OK**.
- e) Arrow **Down** to **Record Program** for a one-time recording and press **OK**. Or arrow **Down** and highlight **Record Series** to record all episodes of the show.

## View Recordings

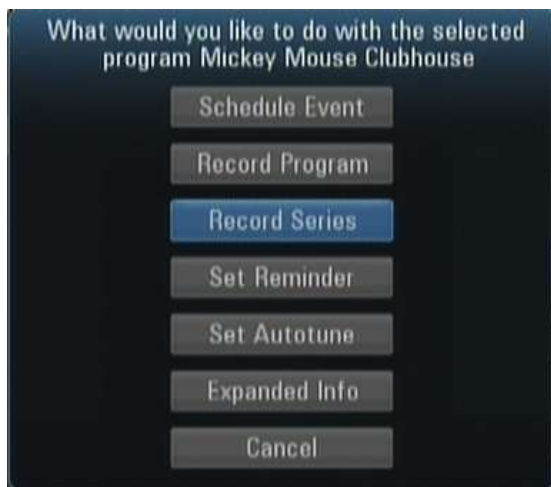
- a) Press the **PVR** button on your remote control to launch the **DVR** menu.



- b) Navigate to the show you want to view and press **OK**.
- c) **Play Recording** will be highlighted, press **OK** again to view the show.
- d) Press **Fast Forward** to advance the program. Press **Fast Forward** repeatedly to change the fast forward speed by 2, 4, 10, or 25 times. **Rapid Fast Forward** will advance the program 30 seconds. \*
- e) Press **Rewind** to reverse the program. Press **Rewind** repeatedly to change the fast forward speed by 2, 4, 10, or 25 times. **Rapid Rewind** will rewind the program 60 seconds.\*

### Create a Series Recording

- a) Use the **Guide** to navigate to the show you want to record. Highlight the show and press **OK**.
- b) Highlight the option **Record Series** and press **OK**.



- c) Press **OK** again and highlight **Edit Series Recording** and press **OK**. This menu allows you to choose if you want to record **All** or **New Only** episodes to skip re-runs. You can also edit start and stop times for a series recording.

### Delete a Show

- a) Press the **PVR** button on your remote control to launch the **DVR** menu.
- b) Navigate to the show you want to delete. Highlight **Delete Recording** and press **OK**.

### Delete All Episodes of a Show

- a) Press the **PVR** button on your remote control to launch the **DVR** menu.
- b) Navigate to the show folder you want to delete. Press **OK**.
- c) Highlight one of the show episodes and press **OK**.
- d) Highlight **Delete All** and press **OK**.

### Control Live TV

This option is available only on the DVR boxes. You cannot control Live TV from remote digital boxes.

- a) Press **Pause** on your remote control to pause the program. Programs can be paused for up to 30 minutes as long as the current channel is not changed.
- b) To resume watching the program, press **Play**.
- c) Press **Rewind** to reverse live TV or a recorded program.
- d) Press **Rewind** repeatedly to change the rewind speed by 2, 15, 50, or 300 times. Follow the same process to **Fast Forward** live TV that has been paused.\*
- e) Press **Stop** on your remote control to return to Live TV.

Manage DVR Recordings

To access your DVR recordings, press **Menu** on the remote and arrow to select DVR. Here you can view current and future recordings, edit and cancel recordings, sort and prioritize recordings, schedule future events and timers, and review your DVR history.

View Recordings

- a) Arrow **Down** and highlight **Recordings** on the left menu and press **OK**. Next you have the option to sort your recordings by **All, Date, Title, Channel** and **Viewed/Not**.



- b) Arrow **Right** and highlight the recording you want to view and press **OK**.
- c) For a recording in progress, arrow **Up/Down** and highlight **Play Recording, Lock,** or **Stop Recording**.
- d) For completed recordings, arrow **Up/Down** and highlight **Play Recording, Lock, Delete Recording,** or **Edit Series Recording** and press **OK**.

View Future Recordings

- a) Arrow **Down** and highlight **To Record** on the left menu and press **OK**. Next you have the option to sort your future recordings by **Date, Title, Channel, Skipped/Not**.



- b) Arrow **Right** and arrow **Up/Down** to view future recordings. Press **Page Up/Down** on the remote to navigate through the list one page at a time.
- c) To edit a future recording, highlight the recording on the right menu and press **OK**.
- d) For **Series Recordings**, arrow **Up/Down** and highlight **Edit Recording** and press **OK** to change the start and end time.
- e) Highlight **Edit Series Recording** and press **OK** to change the channels on which to record the program, whether the program should record in **Standard** or **High Definition**, to record **New Only** or **All Episodes**, to **Start** the program early or **End** the program late, and to **Limit** the number of **episodes** to record.

Schedule Priority

- a) Arrow **Down** and highlight Schedule Priority on the **Left Menu** and press **OK**. Next, you have the option to change the priority of your scheduled recordings.
- b) Highlight the recording, press **OK**, next arrow **Down** the list to either Move **Down, Move Up, Edit Series Recording,** or **Cancel Series Recording**, and press **OK**. The list is sorted with the highest priority recordings at the top of the list. In the event of a scheduling conflict, the programs with higher priority will record instead of a lower priority program.

Schedule Event

- a) Scheduling an event is ideal when you want to record or watch only a portion of a program on a reoccurring basis.
- b) Arrow **Down** and highlight Schedule Event on the **Left Menu** and press **OK**.



- c) The Scheduled Events screen lists all the information about the channel, start time and duration, date and frequency of recording. If anything is not correct, highlight the incorrect item and press **OK**.



- d) Arrow **Up** or **Down** to enter the correct information and press **OK**.

Set the Event

- a) Arrow **Down** and highlight Type and press **OK**. The highlight will become **Left/Right** arrows.
- b) Arrow **Left** or **Right** until you see the event type you want (**Recording, Autotune, Reminder**), then press **OK**.

NOTE: The **Set Recording** option will be available to DVR subscribers only.

Set Event Frequency

- a) Arrow **Down** and highlight Freq and press **OK**. The highlight will become **Left/Right** arrows.
- b) Arrow **Left** or **Right** until you see the frequency you want (**Single, Weekly, M-F, Every Day**), then press **OK**.
- c) Arrow **Down** and highlight **OK** on the Schedule Event screen and press **OK**. You will be returned to DVR **Menu** and press **Edit** to return to the **Guide**.

Record History

Arrow **Down** to **Record History** and press **OK**. Arrow **Down** the list to see the log of the past 25 DVR events that were started, stopped, skipped, or deleted.

### Lock or Unlock a Recording

- a) Press **Menu** on the remote and arrow to select **DVR**.
- b) Navigate the highlight to the list of the recordings on the right of the screen.
- c) Highlight a recording and press **OK**.
- d) Arrow **Down** the list to **Lock** and press **OK**. A lock icon will appear in front of the title of the program that is locked. This will prevent your recording from being deleted to make space for a new recording.
- e) To unlock, repeat the same process and highlight **Unlock** and press **OK**.